



UP

MINE MITRA

User Manual

For Applicant

Krishi Bhoomi



For
Directorate of Geology & Mining, GoUP

By



In association with



MARGSOFT Technologies (P) Ltd.
www.margsoft.com

Purpose of the Document

This User Manual aims to familiarize you with the functional processes of the Web-based Application of UP MineMitra. It will also explain all the information aspects related to the online services of the UP MineMitra. The document is intended for Applicant.

This document shall enable you to understand the process flow along with functionality of the UP MineMitra.

ABOUT MARGSOFT



MARGSOFT Technologies (P) Ltd. is an ISO certified company, leading in the Information Technology Consulting, Services, and Business Process Outsourcing an organization that envisioned and instigated the adoption of flexible business practices which enable our clients to operate efficiently and effectively.

Over the last 2 decades, MARGSOFT has established itself as a premier IT solution and service provider with offices in India and abroad. Our breadth of experience comes from working extensively with central and state government departments as well as leading organizations in the private sector.

20yrs

Market
Experience

90+

Team



ISO 9001:2015
ISO/IEC 27001:2013



International
Presence



National
Award Winner

Empaneled with



Registered with



About the Department



Directorate of Geology & Mining, GoUP

The Directorate of Geology & Mining is actively engaged in search of mineral wealth as well as promotion of scientific development of mineral resources along with conservation development of mineral-based industries in the state of Uttar Pradesh. The Department aims to provide access of minerals for sustainable economic growth, equal benefit and prosperity to all the people of Uttar Pradesh, and to formulate policies legislations that effectively regulate the activities involved in the Mining and Geology sector.

Department Information

Directorate of Geology & Mining,
Khanij Bhawan, 27/8 Raja Ram Mohan Rai Marg, Lucknow, U.P.

Dr. Roshan Jacob (IAS)

Director, Geology and Mining, U.P, Lucknow

APPLICANT PANEL

1. The applicant visits the departmental portal <https://www.upminemitra.in> and clicks on “Apply Now” button of the **Krishi Bhoomi** block, highlighted in red in the following screenshot, to apply for disposal of minerals deposited on agricultural land due to floods.

The screenshot displays the UP Mine Mitra portal interface. At the top, the header includes the date and time (Thursday, 10 Sep, 2020 06:54:51 PM), the portal name (UP MINE MITRA BETA), and navigation links (About, Register, Login, Support). Below the header, a large banner for 'Niji Bhoomi (निजी भूमि)' features an aerial view of a river and a yellow 'Apply Now' button. The main content area contains four service blocks: 'Building/Development Projects', 'Niji Bhoomi', 'Krishi Bhoomi' (highlighted with a red border), and 'Mineral Retailer Registration'. Each block includes a title, a brief description in Hindi, and an 'Apply Now' button. The 'Krishi Bhoomi' block describes the process of applying for disposal of minerals deposited on agricultural land due to floods.

Thursday, 10 Sep, 2020 06:54:51 PM About **UP Mine Mitra** Register Login Support

UP MINE MITRA BETA

Online Services for Citizen
An Initiative of Directorate of Geology & Mining, GoUP

Apply For Online Services

Niji Bhoomi (निजी भूमि)

नदी तल स्थित निजी भूमि, जिसमें बालू या मोरम या बजरी या बोल्लर या इनमें से कोई भी जो मिली जुली अवस्था में हो।

Apply Now

Building/Development Projects

भवन / विकास परियोजना

भवन विकास परियोजना के निर्माण की प्रक्रिया में खुदाई के दौरान प्राप्त उपखनिजों के निस्तारण हेतु।

Apply Now

Niji Bhoomi

निजी भूमि

नदी तल स्थित निजी भूमि, जिसमें बालू या मोरम या बजरी या बोल्लर या इनमें से कोई भी जो मिली जुली अवस्था में हो।

Apply Now

Krishi Bhoomi

कृषि भूमि

भूमिधरी कृषिकीया भूमि पर बाढ़ के कारण जमा बालू/मोरम/बजरी/बोल्लर या इनमें से कोई भी, को हटाकर भूमि को कृषि योग्य बनाने हेतु।

Apply Now

Mineral Retailer Registration

फुटकर उपखनिज विक्रेता पंजीकरण

१०० घन मीटर से कम खनिज के भण्डारण के पंजीकरण हेतु।

Apply Now

2. On clicking **Apply Now** the applicant lands on the page which describes the process flow, requirements and checklist of documents regarding the process of obtaining approval for removal of minerals deposited on their farming land due to floods. After going through the requirements and when he/she is ready with the documents he/she will click on **“Apply Now”** button highlighted in **Red**

The screenshot shows the UP Mine Mitra website interface. At the top, there is a navigation bar with links for 'About UPMine Mitra', 'Register', 'Login', and 'Support'. Below this is a header section with the UP Mine Mitra logo, the text 'Online Services for Citizen', and a sub-header 'An Initiative of Directorate of Geology & Mining, GoUP'. A dropdown menu 'Apply For Online Services' is also visible. The main banner features a collage of images related to agriculture and mining, with the text 'Krishi Bhoomi (कृषि भूमि)' and a breadcrumb trail 'Home > Krishi Bhoomi'. The central content area is titled 'Permission for disposal of minerals, deposited due to floods, on Agricultural Land.' and includes a description in Hindi. A prominent 'APPLY NOW' button is highlighted with a red border. Below this, there are two columns: 'Introduction' on the left and 'परिचय' (Introduction) on the right. The 'Introduction' column contains text about agricultural land near rivers and the process of obtaining approval. The 'परिचय' column contains the same text in Hindi. At the bottom, there are two buttons: 'Requirement' and 'Process Flow' on the left, and 'आवश्यकता' (Requirements) and 'प्रक्रिया प्रवाह' (Process Flow) on the right.

Thursday, 10 Sep, 2020 06:58:23 PM About UPMine Mitra Register Login Support

UP MINE MITRA BETA Online Services for Citizen An Initiative of Directorate of Geology & Mining, GoUP Apply For Online Services

Krishi Bhoomi (कृषि भूमि) Home > Krishi Bhoomi

Permission for disposal of minerals, deposited due to floods, on Agricultural Land.
भूमिधरी कृषिकीया भूमि पर बाढ़ के कारण जमा बालू/मोरम/बजरी/बोल्डर या इनमे से कोई भी, को हटाकर भूमि को कृषि योग्य बनाने हेतु।

APPLY NOW

Introduction

Agricultural land located close to a river may have silt and mineral deposits during the monsoon season due to flood in nearby rivers.

In order to remove the mineral from the land and to make it useful for agriculture again, the farmer has to remove the silt and minerals deposited in the field.

For this purpose, he will have to apply to the District Administration and follow a laid down process to get approval for removal of mineral.

Please note :- In addition to royalty the applicant needs to pay all other applicable taxes as per the rules.

Requirement **Process Flow**

परिचय

नदियों के किनारे पर स्थित कृषि भूमि पर मानसून में बाढ़ आने पर सिल्ट एवं खनिज पदार्थ जमा हो जाते हैं।

उक्त भूमि को पुनः कृषि योग्य बनाने के लिए यह आवश्यक है कि भूमि पर जमा सिल्ट एवं खनिज पदार्थों को हटाया जाए इस उद्देश्य से किसान को जिला प्रशासन के समक्ष आवेदन प्रस्तुत करना होगा और खनिज पदार्थों के निस्तारण हेतु निर्धारित प्रक्रिया का अनुपालन कर अनुमोदन प्राप्त करना होगा।

तदुपरांत ही वह खेत से खनिज पदार्थों को निस्तारित कर सकता है।

आवश्यक सूचना :- रॉयल्टी के अतिरिक्त नियमानुसार अन्य कर भी देय होंगे।

आवश्यकता **प्रक्रिया प्रवाह**

3. After clicking on Apply Now in the details page the applicant will land on the login page. If the applicant already has a login he/she can login using the email id and password. If he/she doesn't have a login he/she will have to create a login by clicking on the **"Sign Up"** button highlighted in **Red** in the following screenshot.

UPMINE MITRA BETA

Online Services for Citizen
An Initiative of Directorate of Geology & Mining, GoUP

Don't have an account yet ? [Sign Up](#)

An initiative to bring transparency in the process of removal of mineral from Niji Bhoomi, Krishi bhoomi or basement. Issue stock license and deed execution etc.

Building / Development Projects

Krishi Bhoomi

Stock License

Niji Bhoomi

Mining Plan

Deed Execution

Login

Username

Password

☐ Remember Me

[Forgot Password ?](#)

[Sign In](#)

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4. On clicking the Sign Up button on login screen the applicant would land on this page. The/she will have to enter details asked for, on the page. All fields are mandatory. Please note that phone number and email Id fields are Unique and Password must be at least 6 characters long.

UPMINE MITRA Online Services for Citizen
An Initiative of Directorate of Geology & Mining, GoUP

Already have an account? [Login](#)


Register

Name	Email	PhoneNumber
<input type="text"/>	<input type="text"/>	<input type="text"/>
Password	Confirm password	District
<input type="password"/>	<input type="password"/>	<input type="text" value="Select"/>
Address		
<input type="text"/>		

[SIGN UP](#)

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5. After registration the applicant will have to verify mobile number using OTP sent to the phone number entered at the time of registration. If for any reason he/she doesn't receive the OTP he/she can click on Resend OTP to get the OTP again on the mobile. After entering the OTP in **“Enter OTP”** box highlighted in **Red** he/she will have to click on the **Blue “Verify OTP”** button.

 **Online Services for Citizen**
An Initiative of Directorate of Geology & Mining, GoUP

Don't have an account yet? [Sign Up](#)

Verify Phone Number

Success!
You have registered successfully please verify your email and mobile number.

Enter OTP

[Resend OTP](#)

[Verify OTP](#)

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5. After verification the applicant has to login to proceed to fill up the application form.

UP MINE MITRA Online Services for Citizen
An Initiative of Directorate of Geology & Mining, GoUP

Don't have an account yet ? [Sign Up](#)

An initiative to bring transparency in the process of removal of mineral from Niji Bhoomi, Krishi bhoomi or basement. Issue stock license and deed execution etc.

- Building / Development Projects
- Krishi Bhoomi
- Stock License
- Niji Bhoomi
- Mining Plan
- Deed Execution

Login

Username
applicantuser@margsoft.com

Password

☐ Remember Me [Forgot Password ?](#)

[Sign In](#)

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6. After login in the applicant lands on the application form. All fields in the form are mandatory and the applicant has to fill them all and attach all required documents. After doing so he/she will have to click on the **Green “Save”** button at the bottom right corner of the page.

AP

कृषि भूमि

(नियम ५२ (क) के अंतर्गत)

भूमिधारी कृषिकीय भूमि पर बाढ़ के कारण जमा उपखनिजों को हटाने के लिए खनन अनुज्ञापत्र जारी किये जाने हेतु आवेदन पत्र

आवेदन का जनपद

Banda

आवेदक का नाम

Amit Kashyap

पिता का नाम

Vinod Kashyap

आवेदक की श्रेणी

व्यक्ति

आवेदक का पता

LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

लिंग

☒ पुरुष ☐ महिला

आवेदक की राष्ट्रीयता

Indian

व्यवसाय तथा कारोबार की प्रकृति

business

खनिज जिसका प्रार्थी खनन करना चाहता है (आर० बी० एम०):-

☒ बालू ☒ मोरम ☐ बजरी ☐ बोल्टर

अनुमानित खनिज की मात्रा (घन मी०)

500

अवधि जिसके लिए खनन अनुज्ञापत्र अपेक्षित है।

3

उस क्षेत्र का ब्यौरा जिसके लिए खनन अनुज्ञापत्र अपेक्षित है :-

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User Manual – Krishi Bhoomi

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AP

उस क्षेत्र का ब्यौरा जिसके लिए खनन अनुज्ञापत्र अपेक्षित है :-

भूस्वामी/भूस्वामियों का नाम *

Vinod Kashyap

तहसील

Atarra

ग्राम/नगर

pinwat

क्षेत्रफल (हेक्टेयर)

150

खसरा संख्या

8945621

आवेदन का शुल्क -

चालान संख्या *

123456

चालान की दिनांक *

2020-09-15

चालान शुल्क *

2000

आवेदन शुल्क रु० २०००/- का चालान अपलोड

Choose File GKRA u...).pdf

भूकर सर्वेक्षण मानचित्र जिसमें आवेदित क्षेत्र स्पष्ट रूप से चिह्नित हो

Choose File CamScanner 07-29-2020 16.20.19 (1).pdf

आवेदित भूमि विगत ०५ वर्षों से कृषि कार्य हेतु उपयोग की जा रही थी के सम्बन्ध में तहसीलदार द्वारा जारी प्रमाण पत्र।

Choose File CamScanner 07-29-2020 16.20.19.pdf

खसरा/खतौनी अपलोड *

Choose File CamScanner 07-30-2020 14.35.20.pdf

☒ मैं/हम एतद् द्वारा घोषणा करता हूँ/करते हैं कि ऊपर दिये गये विवरण सही हैं और उपरोक्त के अतिरिक्त अन्य कोई वांछित अभिलेख/मानचित्र प्रस्तुत करने के लिए बाध्य रहूँगा। *

Back

Save

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User Manual – Krishi Bhoomi

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7. After saving the form the applicant lands on his dashboard and see two icons

a) **Eye Icon**: - Used to view details filled by him/her and others

b) **Edit Icon**: - Used to edit the application form.

This option is available to the applicant till he/she have not clicked on “**Submit Application**” button on the screen which appears on clicking the **Eye Icon**.

The screenshot displays the UPMineMitra dashboard. On the left is a dark sidebar with navigation links: Dashboard, Applications, Basement, KrushiBhoomi, NijiBhoomi, Mineral Retailer Registration, and Vehicle. The main content area has an orange header with the UPMineMitra logo and a user profile icon labeled 'AP'. Below the header is a 'Dashboard' section with a search bar containing fields for 'Application Name', 'Tehsil Name', and 'District Name', followed by a green 'Search' button. A table below lists applications with columns: Application, Purpose, Applicant, Date, Status, and Action. The first row's 'Action' column contains a red-bordered 'View' icon and a green-bordered 'Edit' icon. The other rows only show the 'View' icon.

Application	Purpose	Applicant	Date	Status	Action
2020/8/27/375	Krishi Bhoomi	KrushibhoomiTwentyeightaugust	27-08-2020	Saved	 
2020/8/27/370	Krishi Bhoomi	nn	27-08-2020	Saved	 
2020/8/26/366	Krishi Bhoomi	krushitwentysevenaugust	26-08-2020	Saved	 
2020/8/26/364	Krishi Bhoomi	ApplicantUserKrushiBhoomitwentsixAugust	26-08-2020	Saved	 
2020/8/21/355	Krishi Bhoomi	TestTwentyoneAugust	21-08-2020	Saved	 
2020/8/21/354	Krishi Bhoomi	Applicant UserTwetyoneaug	21-08-2020	Saved	 

8. On clicking the **Eye Icon** he/she will see the popup as shown in the screen shot shown below. To submit the application for processing he/she will have to click on the **Green “Submit Application”** button.

The screenshot shows the UPMineMitra web application interface. A popup window titled "आवेदनपत्र का विवरण" (Application Form Details) is displayed over the main application list. The popup contains the following information:

आवेदक:-
 आवेदक का नाम:- AMIT KASHYAP
 पिता का नाम:- VINOD KASHYAP
 जनपद:- BANDA
 तहसील:- ATARRA
 आवेदक का पता:- LS 2/43, SECTOR C, SITAPUR ROAD
 YOJNA, BANDA
 आवेदक का लिंग:- MALE

खनिज जिसका प्रार्थी खनन करना चाहता है:-
 खनिज का नाम:- बालू मोरम
 खनिज की मात्रा:- 500.00 (चन मी०)

प्रार्थी के अभिलेख:-

- एसीकेशन फीस चालान
- भू-कर सर्वेक्षण मानचित्र/प्रदिकरण द्वारा पास किया हुआ मानचित्र विध कवरिंग लेटर
- अवैदित भूमि विगत ०५ वर्षों से कृषि कार्य हेतु उपयोग की जा रही थी तहसीलदार द्वारा जारी प्रमाण पत्र करें


क्षेत्र का विवरण:-

#	भूस्वामी/भूस्वामियों का नाम	तहसील	ग्राम	खसरा संख्या	क्षेत्रफल(हेक्टेयर मे)
1	VINOD KASHYAP	ATARRA	PINWAT	8945621	150.00

At the bottom right of the popup, there are two buttons: "Close" and "Submit Application". The "Submit Application" button is highlighted with a red rectangle.

The background shows a sidebar with "Dashboard", "Applications", and "Vehicle" options. The main area displays a table of applications with columns for date, name, user, status, and action. The "Action" column contains "View" and "Edit" icons.

9. After clicking on “**Submit Application**” button applicant lands on his dashboard where he/she will have to use the **Eye Icons** to view the details and applicant sees his application status to forward to MO.



Dashboard

Applications

Basement

KrushiBhoomi

NijiBhoomi

Mineral Retailer Registration

Vehicle

Application Name

Tehsil Name

Select Status

Search

Create New

Applicant Name

Address

Applicant Type

District Name

Tehsil Name

Status

Action

Amit Kashyap


LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

व्यक्ति

Banda

Atarra

Forward To MO



Applicant Userklkk



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

व्यक्ति

Banda

PAILANI

Saved

KrushiBhoomiTwentyeightaugust



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

प्राइवेट कंपनी

Banda

PAILANI

Saved

nn



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

व्यक्ति

Banda

PAILANI

Saved

krushitwentysevenaugust



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

प्राइवेट कंपनी

Banda

Tanda

Saved

ApplicantUserKrushiBhoomitwentsixAugust



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

व्यक्ति

Banda

Bara

Saved

TestTwentyoneAugust



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

व्यक्ति

Banda

PAILANI

Saved

Applicant UserTwentyoneaug



LS 2/43,SECTOR C,SITAPUR ROAD YOJNA,BANDA

प्राइवेट कंपनी

Banda

PAILANI

Saved

Demowith Tehsildar


Banda

व्यक्ति

Banda

Banda

Approved By Tehsildar



10. MO entry starts here


Friday, 11 Sep, 2020 12:22:50 AM

About UPMine Mitra

Register

Login

Support




Online Services for Citizen
An Initiative of Directorate of Geology & Mining, GoUP

Apply For Online Services

Krishi Bhoomi (कृषि भूमि)

भूमिधरी कृषिकीया भूमि पर बाढ़ के कारण जमा बालू/मोरम/बजरी/बोल्डर या इनमे से कोई भी, को हटाकर भूमि को कृषि योग्य बनाने हेतु।


Apply Now



Building/Development Projects
भवन / विकास परियोजना

भवन विकास परियोजना के निर्माण की प्रक्रिया में खुदाई के दौरान प्राप्त उपखनिजों के निस्तारण हेतु।


Apply Now



Niji Bhoomi
निजी भूमि

नदी तल स्थित निजी भूमि, जिसमे बालू या मोरम या बजरी या बोल्डर या इनमे से कोई भी जो मिली जुली अवस्था में हो।


Apply Now



Krishi Bhoomi
कृषि भूमि

भूमिधरी कृषिकीया भूमि पर बाढ़ के कारण जमा बालू/मोरम/बजरी/बोल्डर या इनमे से कोई भी, को हटाकर भूमि को कृषि योग्य बनाने हेतु।

Apply Now



Mineral Retailer Registration
फुटकर उपखनिज विक्रेता पंजीकरण

१०० घन मीटर से कम खनिज के भण्डारण के पंजीकरण हेतु।

Apply Now

THANKS



Directorate of Geology & Mining, GoUP



Uttar Pradesh Development Systems Corporation Ltd.

in association with



MARGSOFT Technologies (P) Ltd.



+91-9415408619



vivekgupta@margsoft.com